

## UTILITIES SERVICE BOARD MEETING

June 14, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board Vice President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Jeff Ehman, Sam Vaught, Tim Henke, Dick Eherenman, Alisa Brown, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Nathan Schulte, Jane Fleig, Steve Saulter, Julie Martindale, Laurel Pierrard, Tom Staley, Mike Hicks, and Byron Reinhold.

### MINUTES:

EHRENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE MINUTES FOR THE MAY 17, 2004, JUNE 1, 2004, AND JUNE 4, 2004, MEETINGS AS PRESENTED. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

### CLAIMS:

Board member Vaught inquired about claim 0491047 to Mascon for the Oracle program. Utilities Director Murphy stated that he will consult with Greg Volan, ITS Department, and that an update report will be furnished to Board members.

HENKE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0491017 THROUGH 0491075 INCLUDING \$179,741.45 FROM THE WATER OPERATIONS & MAINTENANCE FUND AND \$778,786.88 FROM THE WATER SINKING FUND FOR A TOTAL OF \$958,528.33 FROM THE WATER UTILITY; CLAIMS 0430520 THROUGH 0430552 INCLUDING \$242,536.69 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND, \$13,939.70 FROM THE WASTEWATER CONSTRUCTION FUND, AND \$797,581.53 FROM THE WASTEWATER SINKING FUND FOR A TOTAL OF \$1,054,057.92 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470046 THROUGH 0470048 INCLUDING \$3,431.57 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$3,431.57 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED -- \$2,016,017.82. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

DECLARATION OF SURPLUS EQUIPMENT AND VEHICLES:

Purchasing Manager Martindale presented Board members with copies of a list of equipment, computer equipment, and vehicles. (A copy of each list is attached to the minutes.) Ms. Martindale requested that members of the Board declare these lists as surplus so that the items can be sold at auction or donated to non-profit organizations.

EHRENMAN MOVED AND BROWN SECONDED THE MOTION TO DECLARE THE EQUIPMENT, COMPUTER EQUIPMENT, AND VEHICLES AS SURPLUS ITEMS AS REQUESTED. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

RENEWAL OF BAUGH ENTERPRISES UTILITY BILLING CONTRACT UNTIL 12/31/04:

Purchasing Manager Martindale presented Board members with a copy of a Monthly Statement Agreement for contract with Baugh Enterprises. (A copy of the Agreement is attached to the minutes.)

HENKE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE RENEWAL OF THE BAUGH ENTERPRISES UTILITY BILLING CONTRACT UNTIL 12/31/04. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

FINANCIAL UPDATE:

Interim Assistant Director Saulter presented Board members with the following spreadsheets:

Fire Related Invoices, Rent Expenditures Report, Operating Fund Analysis and Budget Analysis for April 2004, and Operating Fund Analysis and Budget Analysis for May 2004. (A copy of each timesheet is attached to the minutes.) The operating fund analysis and budget analysis reports will continue to be presented at future meetings.

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – KARST FARM SUBDIVISION PHASE 1:

HENKE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE CONTRACT FOR WATER MAIN INSTALLATION CREDIT – KARST FARM SUBDIVISION PHASE I. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – CARDINAL GLENN PHASE 1 ADDITIONAL CREDITS:

BROWN MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE CONTRACT FOR WATER MAIN INSTALLATION CREDIT – CARDINAL GLENN PHASE

1 ADDITIONAL CREDITS. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (SWAFFORD AND WHITE).

OLD BUSINESS:

Tim Henke –

Board member Henke requested information regarding sludge disposal options. Assistant Director Langley reported that he will get information regarding this and present it at a subcommittee meeting before presenting it to the Utilities Service Board.

Board President Swafford arrived at the meeting at this time.

NEW BUSINESS:

John Langley –

Assistant Director Langley presented Board members with a copy of funding request no. W04-2806. (A copy of this is attached to the minutes.) Mr. Langley explained that this request is for an emergency repair and asked that Board members declare this an emergency so that the funding request can be approved at this meeting.

EHRENMAN MOVED AND HENKE SECONDED THE MOTION TO DECARE THE APPROVAL OF FUNDING REQUEST W04-2806 AN EMERGENCY. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

W04-2806 - #4 Low Service Pump Repair. Estimate cost - \$97,499.00

HENKE MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE FUNDING W04-2806. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

SUBCOMMITTEE REPORTS:

Rules and Regulations Subcommittee –

Subcommittee Chairman Eherenman reported that the Rules and Regulations Subcommittee met to consider House Bill 1293, appeal procedure for Section 24 and appeal procedure for Section 26 of the Rules, Regulations, and Standards of Service. All items were taken under advisement. A meeting will be scheduled for the future.

STAFF REPORTS:

John Langley –

Assistant Director Langley reported that he is waiting for answers on the sludge matter.

PETITIONS AND COMMUNICATIONS:

No Petitions and Communications were presented.

ADJOURNMENT:

The meeting was adjourned at 5:51 p.m.

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L. Thomas Swafford, President